



## Key Responsibilities

- Working with the rest of the Executive Committee to ensure the smooth running of the Station.
- Responsible for all of the music played and owned by Purple Radio.
- Ensuring that all music played by Purple Radio is legal and catalogued appropriately.
- Co-ordinating the Playlisting and Podcasting teams.
- Responsible for 'Saturday Sessions' live music show, sourcing bands to play live each week.
- Leading the Music Playlist Team in sifting through the music sent to Purple Radio and picking out the best to put on the playlists for the station each week, as well as making sure it is being played by shows during the day.
- Building contacts with record labels and other promoters in the music industry, as well as working with existing contacts, to source as much free music for Purple Radio as possible. Often this will involve officially reviewing music on behalf of Purple Radio and this must be done in a timely manner.
- Choosing appropriate music to purchase for Purple Radio where necessary.
- Organising gig reviews and interviews which can be featured on Purple Radio.
- Acting as a port of call for all aspiring artists wishing to gain exposure, both in Durham and beyond. The role will involve touting for and promoting fresh talent.
- Must have a passion for music of all genres and honed organisational and communication skills, in order to get the best gigs, interviews and sessions!
- Responsible for all live music on Purple Radio.
- Must be aware of, promote and give exposure to music across the spectrum, regardless of personal taste and maintain a variety of popular and specialist music on Purple Radio.
- Must keep the Music Blog on the website fully and regularly updated with interviews and reviews of music, gigs, songs, artists and albums.
- Ensure that all songs are tagged and named appropriately on mAirlist, and that only radio edits are played when possible.

## Skills & Qualities

- Organisation and planning
- Excellent time management
- Passionate about all music, regardless of genre
- Must source music legally and ethically
- Confident at organising and conducting interviews
- Good at networking
- Good computer skills especially with mAirlist and the Production PC
- Work within a budget
- Friendly and approachable
- Leadership and teamwork
- Good knowledge of local musicians/artists (preferred)